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Instructions for Form FTB 8453

California Individual Income Tax Declaration for e-file

General Information

A Purpose of Form FTB 8453

Taxpayers who file on-line and EROs use form FTB 8453 as an authorization to transmit the tax return electronically to the FTB either directly or through a Transmitter. The form also serves as a record of filing an electronic return and the ERO or taxpayer must retain the form FTB 8453. **DO NOT MAIL FORM FTB 8453 TO THE FRANCHISE TAX BOARD (FTB) OR THE IRS.**

B Taxpayer Responsibilities

We may request information from you regarding your California income tax return within the California statute of limitations period, which is usually the later of four years from the due date of the return or the date the return is filed. (**Exception:** An extended statute of limitations period may apply for California or federal tax returns that are related to or subject to a federal audit). Retain the following documents:

- Form FTB 8453 (on-line filers retain the original, signed form; filers using an ERO retain a signed copy of the form);
- Original Form(s) W-2, W-2G, and 1099R;
- A paper copy of Form 540, Form 540A, Form 540 2EZ, or Form 540NR; and
- A paper copy of your federal tax return.

Additionally, taxpayers who use an ERO must:

- Verify all information on the form FTB 8453, including social security number;
- Inspect the paper copy of the return and ensure the information is correct; and
- Sign form FTB 8453 after the return has been prepared but before it is transmitted.

C ERO Responsibilities

EROs must do all of the following:

- · Obtain taxpayer's signatures;
- Provide taxpayer(s) with:
 - A copy of form FTB 8453;
 - Form(s) W-2, W-2G, and 1099R; and
 - A print out of the taxpayer's Form 540, Form 540A, Form 540 2EZ, or Form 540NR.
- Retain the original signed form FTB 8453 for four years from the due date of the return or the date the return is filed, whichever is later.

D Paying Your Taxes

Your tax return is due on April 16, 2001. If you owe tax it must be paid by April 16, 2001, to avoid penalties and interest.

- Pay by electronic debit: You can have your balance due withdrawn by electronic debit from your checking or savings account. See Part II.
- Pay by check or money order: If you choose to file your balance due return
 electronically and you did not choose electronic debit, your Electronic
 Return Originator (ERO) or on-line service provider will give you a
 completed form FTB 3582, Payment Voucher for Electronically Transmitted
 Returns. Mail form FTB 3582 with your check or money order to the
 Franchise Tax Board using the address printed on the voucher.
- Pay by credit card: You can use your Discover/NOVUS, MasterCard, or American Express card to pay your tax. There is a convenience fee for this service. If you pay by credit card, do not mail the voucher (form FTB 3582) to the FTB. Call (800) 272-9829, or visit the website: www.officialpayments.com

Specific Instructions

Declaration Control Number (DCN)

The DCN is a unique 14-digit number assigned by the software program to each taxpayer's return. The DCN must be entered in the boxes at the top of form FTB 8453.

Entity Information

Enter the taxpayer's name, address, and social security number (SSN), as it appears on the electronic return, in the spaces provided. If filing a joint return, include spouse's name and SSN.

Part I – Tax Return Information

Enter only whole dollar amounts. The amounts entered must be the same as reported on the electronically filed return.

Line 2a - Enter the amount to be withdrawn from the taxpayer(s) account.

Line 2b - Enter the date the electronic debit is to take place.

Part II - Direct Deposit or Electronic Debit

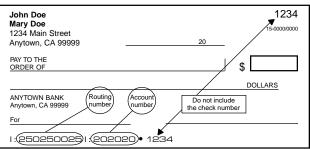
Enrollment in direct deposit or electronic debit is voluntary and applies only to the current year. Taxpayers who want their refunds directly deposited or their payment withdrawn by electronic debit from their account with a bank or other financial institution, must complete Part II **before transmitting the return.** FTB will not honor requests completed after transmission of the return. Taxpayers should use the example below, use a check, use a statement, or call their financial institution to verify the routing number and account number.

Line 3 – The routing number must be nine digits and begin with 01 through 12 or 21 through 32.

Line 4 – The account number can be up to 17 characters (both numbers and letters). Include hyphens but omit spaces and special symbols. If fewer than 17 characters, enter the number from left to right and leave the unused boxes blank



Do not use a deposit slip as it may contain internal routing numbers.



To cancel the electronic debit process, taxpayers must call the FTB at (916) 845-0353 two working days before the date of the withdrawal.

FTB is not responsible when a financial institution rejects a direct deposit or electronic debit transaction. If the bank or financial institution rejects the direct deposit due to an error in the routing number or account number, a paper check will be issued. If the bank or financial institution rejects the electronic debit due to an error in the routing number or account number, the taxpayer(s) will receive a notice from the FTB that may include penalties and interest.

Part III – Declaration of Taxpayer

An electronically transmitted tax return will not be considered complete or filed unless form FTB 8453 is signed by the taxpayer(s) before the electronic return is transmitted to the FTB.

Part IV – Declaration of Electronic Return Originator (ERO) and Paid Preparer

The ERO must sign and complete this part.

Only handwritten signatures are acceptable. If the ERO is also the paid preparer, the ERO must check the box labeled "Check if also paid preparer."

If the paid preparer is not the ERO, the paid preparer must sign in the space for "Paid Preparer's Use Only."

Refund Information

To find out about your tax refund, go to our Website at: www.ftb.ca.gov or call the FTB's automated toll-free telephone service at (800) 338-0505. You will need your social security number, the numbers in your street address, box number or route number, and your ZIP Code to use this service. Refund information is available 24 hours a day, 7 days a week.

Assistance for Persons with Disabilities

We comply with the Americans with Disabilities Act. Persons with hearing or speech impairment, call:

From voice phone: (California Relay Service)	(800)	735-2922
From TTY/TDD: (Direct line to FTB customer service)	(800)	822-6268
For all other assistance or special accommodations, call	(800)	852-5711